

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 20, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Ryan invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Ryan invited Sherry Thompson, District Nurse, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Report on California's New Accountability System and LCAP Evaluation Rubrics

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared a brief overview of California's New Accountability System and Local Control Accountability Plan (LCAP) Evaluation Rubrics. Dr. S. Pierce shared the key principals of the Local Control Funding Formula (LCFF) are local decision-making and stakeholder engagement; alignment of budgeting and accountability plans; equity, and additional resources for "targeted" students with greater need; accountability and transparency to all stakeholders and the public. She explained the annual interaction among the LCAP, LCFF, Evaluation Rubric, and support process. Dr. S. Pierce shared the nexus of change in California included a new LCAP template, a new Accountability System, and the Evaluation Rubrics. She explained the improvement cycles are based on the Rubrics that consisted of the following steps: Plan, Do, Study, and Act. She went on to explain the purpose of the LCFF/LCAP Evaluation Rubrics were to assist the LEAs in identifying strengths, weaknesses and areas for improvement as part of a continuous cycle of improvement; assist County

Superintendent in identifying districts in need of technical assistance; and assist the State Superintendent in identifying districts where intervention is warranted. Dr. S. Pierce shared the District would be looking at the State Indicator priorities and looking to see how the District could improve.

Dr. S. Pierce discussed performance categories. She explained the color is identified based on performance and change; and the target color for all LEAs and schools is green.



Dr. Pierce explained proposed "cut points." She mentioned these were being presented to the State Board of Education for adoption in November. Dr. Pierce shared a sample rubric and proposed academic cut scores, proposed suspension rate cut scores, information on the public reporting system, a sample dashboard, and a tentative timeline.

Dr. Pierce mentioned the LCFF/LCAPP Evaluation Rubrics are under development and therefore still evolving. Administration will continue communication to the Board, principals, teachers, and parents. She mentioned the District will host school and stakeholder presentations to explain the LCFF/LCAP evaluation rubrics. Dr. S. Pierce shared Administration will connect the rubrics to the development of our Executive Summary; and review and reflect on ways to improve learning for our student subgroups.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval of Consultants and General Service Providers
- 2.7. Approval of Final Change Order, Contract Amount and Authorization/Ratification to File Notice of Completion Documents for the Pepper Drive School HVAC Replacement Project
- 3.1. Approval of Nonpublic Master Contract with Devereux Advanced Behavior Health for Residential Treatment Center Services and Nonpublic School Services
- 3.2. Approval of 2017 Early Admittance to Kindergarten Program
- 4.1. Personnel, Regular
- 4.2. Approval of Addendum for Internship Credential Program Agreement with National University
- 4.3. Approval to Increase Work Hours for Identified Classified Non-Management Positions
- 4.4. Approval of Induction Program with San Diego County Office of Education

Member Burns clarified he worked for San Diego County Office of Education but did not need to abstain from Item 4.4. He moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Human Resources/Pupil Services

1.1. Granting Tenure to Eligible Certificated Employees

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, requested the Board's approval to grant tenure to eligible certificated employees who worked two years as required by Education Code and have demonstrated quality instructional service. President Ryan congratulated the tenured teachers. Member Burns moved approval.

LaFuze, Jamie	Cajon Park
Register, Celina	Cajon Park
Thom, Stephen	Carlton Hills
Ropple, Kimberly	Carlton Hills
Credille, Kamrie	Carlton Hills
Gibson, Casey	Carlton Hills
Schmelzlen, Allison	Carlton Oaks
Lindsay, Kiersten	Hill Creek
Buntin, Amy	Hill Creek
McNearney, Michelle	Pepper Drive
Bryant, Victoria	Pepper Drive
Reed, Katyrose	Pepper Drive/Carlton Hills
McMahon, Meghan	PRIDE Academy
Isaacson, Laura	Rio Seco
Thompson, Sherry	Special Education
Barker, Adrienne	Special Education

Motion:	<u>Burns</u>	<u>Ryan Aye</u>	<u>Fox Aye</u>
Second	<u>Levens-Craig</u>	<u>Levens-Craig Aye</u>	<u>Burns Aye</u>
Vote:	<u>5-0</u>	<u>EI-Hajj Aye</u>	

President Ryan acknowledged Member Fox's birthday and asked those in attendance to join in the signing of happy birthday.

Business Services

2.1. Transportation of Students to Boys and Girls Club and Teen Center

Karl Christensen, Assistant Superintendent of Business Services, mentioned that at the last meeting, the Board asked for additional data relating to the transporting of students to the Boys and Girls Club and the Teen Center. He presented a three-page report that contained 1) history of revenue collected from the Boys and Girls Club and City of Santee for providing transportation; 2) data from the Transportation Department indicating the number of students transported and the bus loading location; and responses from Principals to four questions posed to them related to the impact for providing supervision and the location where students wait to be picked up. He acknowledged Charles Myers, Director of Transportation, was present to answer questions.

Member Fox inquired on the number of busses being used to transport the students. Mr. Myers mentioned there was not a specific bus designated for these trips. Transportation to the Boys and Girls Club and Teen Center were being incorporated during the regular routes. Member EI-Hajj inquired on why the designated pickup location at Rio Seco School was off of Cuyamaca Street. Mr. Myers explained the way the parking lot is structured and with the parent traffic, it made it difficult for the bus to pick up inside the school grounds. Member Ryan inquired on the possibility of picking up the students in the back of the school. Mr. Myers mentioned he would explore the possibility. Member Burns asked that Administration work with the School Administration and teachers to get their input. Member EI-Hajj stressed the need to convey to the Board if this creates an impact that is unsafe or too great for the department. She mentioned not wanting to place an unfair burden on schools and the current system. Member EI-Hajj mentioned she did not like the students being picked up off of Cuyamaca. Member Burns mentioned the way the parking lot is striped is not very practical. He inquired if the revenue went to the general fund. Mr. Christensen confirmed the revenue went to the general fund. Member Burns mentioned he

supported Member El-Hajj on placing a burden on the schools. Member Fox mentioned the average wait time for students at Carlton Oaks is 15-20 minutes. Mr. Myers explained the students go to the teen center and the route is being evaluated to try to condense the wait time. Member Levens-Craig inquired on the use of vans to transport. Mr. Myers explained because of the limited capacity, vans are not used. Member Burns asked that Administration keep the Board apprised of any safety components. Member El-Hajj thanked Administration for the information. President Ryan mentioned this information was brought forth based on a parent concern. No action was taken.

Superintendent

3.1. Board Advisory Committee Charges

Superintendent Pierce shared that the September 6 meeting, the Board established a sub-committee of Members Burns and Levens-Craig to review the Board Advisory Committee charges. She presented a draft of the proposed Board Advisory Committee charges and roles and responsibilities. Member Burns expressed his gratitude towards Superintendent Pierce for her assistance in gathering the information from the various committee chairs. He mentioned the Character Education Committee charge was one he wanted to discuss with the Board. Member Burns inquired on the Board's desire for the outcome of this year's Character Education committee (i.e., educational, healthy and safe schools, programs that can be implemented in the schools, etc.). He also suggested that the committee bring information to the Board like it has done in the past. Member Burns mentioned that if the Board asks that the committee pursue an educational component, he asked that school administration be involved in chairing the committee. Superintendent Pierce shared the Vice Principals are part of a subcommittee that are working on character education. They meet to discuss what is done at each site and coming up with thoughts for a District-wide foundational program; yet providing the schools some autonomy to tailor to their needs. She mentioned the sub-committee will be part of the Character Education Advisory Committee. Member Burns mentioned that if there are outcomes the Board would like to see, he would like more school administration and teachers participate in the Character Education Advisory Committee or the Vice Principal sub-committee. President Ryan mentioned this would have to be a Board item to allow the Board to provide direction to the committee. Member Burns suggested that once the Vice Principals have determined a foundational program, he would like their suggestion presented to the Board. Superintendent Pierce mentioned needing some time to gather the information to bring back to the Board. Member Fox inquired on the advisory committee's roles and responsibilities. He asked if this is what has been done in the past or if it was added to clarify the committee charges. Member Burns explained it was included to clarify the committee's direction based on the Board's expectations. He clarified they were included to make sure the committee understood their roles as being that of an advisory committee to the Board. Member Burns mentioned he requested that the committee chairs include them in the meeting notifications and provide them with the agenda and minutes two weeks prior to the meeting date. Member Levens-Craig shared they had asked that the agendas include the committee charges and roles on responsibilities.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

3.2. Adoption of Resolution No. 1607-07 Declaring October 10-14, 2016 as Week of School Administrator

Superintendent Pierce recognized the importance of educational leadership at the schools and presented for Board consideration, a resolution to declare October 10-14 as the week of the school administrator. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

3.3. Review/Adoption of Santee School District Governance Standards

President Ryan mentioned the review/adoption of the Governance Standards is usually done at the Board's organizational meeting in December. She explained the Board was entering into a phase where they must be in agreeance of the goals and how the District is going to operate. President Ryan inquired on the Board's preference of adopting now and/or wait until the new Superintendent was hired; or the Board could agree these would be in effect until the new Superintendent is hired. It was the Board's consensus that the current Governance Standards would be in effect until the change of governance.

3.4. Approval of Agreement with Leadership Associates to conduct a Superintendent Search

President Ryan presented the agreement with Leadership Associates to conduct a Superintendent search. Member Burns added one of the Board's most important responsibilities is selecting a Superintendent. He mentioned he had some inquiries on hiring from within the District and he clarified that he feels it is important that all candidates compete and the best candidate be selected. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

3.5. Initiation of the Search and Selection Process of a Superintendent

President Ryan explained that with the approval of the agreement with Leadership Associates, the Board would initiate the search and selection process. She inquired on any public input before the item was discussed by the Board. There was no public input. President Ryan welcomed Rich Thome and Sandy Thorstenson, representatives from Leadership Associates.

Mr. Thome extended his gratitude towards the Board for allowing Leadership Associates to assist in the search for a new Superintendent. Ms. Thorstenson expressed her gratitude towards the Board and shared a short bio of her work history. She proceeded to explain the phases of the search process would be as follows:

- Phase 1 – Initial Meeting with Board
- Phase 2 – Community and Staff Input
- Phase 3 – Position Description
- Phase 4 – Advertising, Recruitment, Reference Checking
- Phase 5 – Selection of Finalists
- Phase 6 – Final Interviews
- Phase 7 – Visit to Finalist's District/Contract Officer/Public Approval of New Superintendent/
After New Superintendent is Signed

Mr. Thome mentioned that in addition to meetings with the different groups, an online survey would be posted on the District's website within the following week. President Ryan mentioned that in the past, an "all staff" email was sent on behalf of the Board notifying them of the survey. Mr. Thome suggested the Principals send an automated message to their parents to let them know of community forum and survey. Member Burns suggested the Principals be provided a script for consistency in relaying the message to the parents. The Board proceeded to discuss desired characteristics and provided Mr. Thome with an initial list. Mr. Thome explained these would be compiled, along with the stakeholder's desired characteristics, to develop the position description.

Ms. Thorstenson inquired on the Board's choice of community groups to interview. Member Levens-Craig mentioned using the list from 2012 would be appropriate. Member Burns read the list, which included certificated and classified employees, vice principals, principals, community forum, foundation, community service groups, board advisory committee members, former board members, etc.

Mr. Thome and Ms. Thorstenson expressed their gratitude towards the Board and said they looked forwarding to working with them.

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Board Policy 1312.3 – Uniform Complaint Procedures

Board Policy 1312.3, Uniform Complaint Procedures was presented as a first reading. It will be brought back for a second reading and approval at the next meeting.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns mentioned the District was towards the end of its strategic plan. He inquired on whether the Board wanted to review it now or wait until the new superintendent was hired. Member Burns inquired on working with Dr. Barker once again. Upon discussion, the Board mentioned using Dr. Barker was an option since she was familiar with the District. The Board decided to wait until a new superintendent was hired. Member Burns mentioned he had shared Grossmont Union High School District's test scores. He shared West Hills and Santana High Schools had the highest test scores in the Grossmont Union High School District; with Santana being the highest. Member Burns acknowledged the Santee School District teachers for their hard work in preparing the students to enter high school. He mentioned it was great to see Santee School District scoring the highest in East County and Santana High School scoring the highest in Grossmont High School District. President Ryan thanked Superintendent Pierce for her work in the implementation of Common Core.

President Ryan mentioned attending the Chamber of Commerce meeting and shared information on *Power Your Drive*. A new program from San Diego Gas and Electric to install power charging stations at employer parking lots. President Ryan shared information on an organization that provides free epi-pens to schools and asked Administration to look into obtaining free epi-pens for the District. She mentioned attending the San Diego County School Boards Association (SDCSBA) meeting where a discussion on Proposition 64, Marijuana Legalization was held. President Ryan mentioned CSBA was not taking a position on this proposition. She shared opposition of Prop 64 was on the SDCSBAs agenda but the Board's compromise was to inquire with their individual Boards on their preference to oppose Prop 64 individually and/or as a Board. She shared that in the states of Colorado and Washington, where marijuana has been legalized, there has been a 190% increase of children treated in emergency rooms based on ingestion of marijuana edibles. President Ryan mentioned there is no way to accurately measure the amount of marijuana edibles contain. She shared a situation where an adult consumed what he thought were gummy bears and became very ill; and mentioned it is hard to differentiate regular candy from one that contains marijuana. President Ryan asked that as an organization that worked with children, she thought it would be best if they all agreed to oppose Prop 64 as a Board. Member Burns moved, and it was seconded by Member Fox, to oppose Prop 64 as a Board on behalf of the Santee School District. Motion carried.

Mr. Christensen mentioned the District was the recipient of the Air Pollution Control District's Blue Sky Leadership Award for reducing the District's carbon footprint (i.e., electricity and water reduction and/or anything that helps the environment). He mentioned the honoring would take place during the 32nd Annual Environment Training Symposium and Conference on October 6 during the Breakfast Plenary at 7:45 a.m. at the San Diego Convention Center. He extended an invitation to the Board. Mr. Christensen commended Christina Becker, Maintenance & Operations Director, and her staff for all of their hard work in helping reduce the District's carbon footprint. The Board commended and thanked Ms. Becker for her work.

H. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Conference with Labor Negotiator (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. Conference with Labor Negotiator (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)

Property:

- *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
- *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
- *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)*

Agency Negotiator: Karl Christensen, Assistant Superintendent

5. **Public Employee Performance Evaluation** (Govt. Code § 54957)

Superintendent


The Board entered closed session at 9:08 p.m.


I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:25 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of September 20, 2016 was adjourned.


Dianne El-Hajj, Clerk


Cathy A. Pierce, Ed.D., Secretary